



**TOWN OF NEWFANE
TOWN BOARD MEETING AGENDA
MAY 28, 2025 at 6:45PM**

****6:45 PUBLIC HEARING ON WWTP CDBG**

PRAYER & PLEDGE

PRESENTATION TO THE NEWFANE GIRLS VARSITY BASKETBALL TEAM

FILED WITH TOWN CLERK

- TOURISM BOARD MEETING MINUTES OF MAY 6, 2025
- PLANNING BOARD MEETING MINUTES OF APRIL 22, 2025

MISCELLANEOUS FILINGS WITH TOWN CLERK

- TOWN CLERK’S MONTHLY REPORT TO THE SUPERVISOR
- CERTIFICATE OF ATTENDANCE BOARD OF ASSESSMENT AND REVIEW TRAINING FOR JEFFERY HILL
- NEWFANE CENTRAL SCHOOL DISTRICT MEMBERS OF THE BOARD OF EDUCATION EFFECTIVE JULY 1, 2025

APPROVE PREVIOUS MEETING MINUTES

- TOWN BOARD MEETING MINUTES FROM APRIL 23, 2024
- STANDARD WORKDAY AND REPORTING RESOLUTION FOR ELECTED AND APPOINTED OFFICIALS FOR ASSESSOR, MICHAEL HARTMAN

COMMUNICATIONS AND PETITIONS

- HIGHWAY SUPERINTENDENT REQUESTING AMENDMENT TO CHIPS ACCOUNT
- FACILITIES DIRECTOR HIRE SEASONAL HELP AT NEWFANE MARINA
- TOWN OF NEWFANE SUMMER REC EMPLOYEE LIST
- TOWN OF NEWFANE LIFEGUARD EMPLOYEE LIST

DEPARTMENT HEAD REPORTS

- HIGHWAY SUPERINTENDENT - JON MILLER
- WATER SUPERINTENDENT - JON MILLER
- WASTEWATER TREATMENT PLANT CHIEF PLANT OPERATOR - NICK IRR
- CODE ENFORCEMENT/BUILDING INSPECTOR - DAVID SCHMIDT
- ASSESSOR’S OFFICE – JOANN HARIG
- CONSTABLE/DCO - JEFFREY NEWMAN
- FACILITIES DIRECTOR - NICK GLOSSER
- TOURISM CHAIR - GINA GUIDO-REDDEN

NEW BUSINESS

- RESOLUTION #14-2025 2024 BUDGET AMENDMENTS
- RESOLUTION #15-2025 2024 BUDGET TRANSFERS



TOWN OF NEWFANE
TOWN BOARD MEETING AGENDA
MAY 28, 2025 at 6:45PM

- RESOLUTION #16-2025 2024 BUDGET USE OF TOWN FUND BALANCE
- RESOLUTION #17-2025 ESTABLISHING THE FEES FOR THE SALE OF GOODS AT THE MARINA
- MOTION TO APPROVE SUPERVISOR TO ENTER INTO AGREEMENT WITH NYS AG & MARKET PLANT INDUSTRY
- MOTION TO PAY BILLS

PUBLIC COMMENTS

ANNOUNCEMENTS

The next WORK SESSION is Thursday JUNE 12, 2025 at 7pm
Town Hall is closed Thursday, June 19, 2025 for Juneteenth Day
Next Month BOARD MEETING: WEDNESDAY, JUNE 25, 2025 @ 7PM

MOTION TO ADJOURN



Tourism Board Meeting

Tuesday, May 06, 2025 - 8:30am
Newfane Town Hall - Community Room

1. Attendance

a. Board Members

- ☒ Gina Guido-Redden - Chairperson
- ☐ Christine Kelemen
- ☒ Cate Banks Orr
- ☒ Barb Miller
- ☒ Jim Sansone
- ☐ Ann Schulze
- ☒ Janet Steggles
- ☒ Jane Voelpel
- ☒ Stella Wilson
- ☒ Kris DeGlopper Banks

☒ Quorum Met (at least 5 members)

b. Liaisons/Town Hall Representatives

- ☒ Karen Young - Lakeview Liaison
- ☐ Peter Robinson - Town Board Liaison
- ☐ Bill Clark - Town Historian
- ☐ John Syracuse - Town Supervisor
- ☐ Mary Zeller - Confidential Secretary to the Supervisor

2. Budget

a. Review Budget Report - Tourism

i. Approve the Year to Date Report

1. Motion: Janet Steggles
2. Second: Jane Voelpel

b. Review Budget Report - LKV

- i. Still waiting for invoices from Dan Horanburg for repairs
- ii. Approve the Year to Date Report
 1. Motion: Janet Steggles
 2. Second: Jane Voelpel

3. Volunteer Hours Review

a. 2025 Volunteer Commitments - **40 hours are required to maintain eligibility** - Initiatives that still need support include:

- i. **Summer concert series Tourism Table - contact Jane for open dates**
- ii. Visitor Guide ad sales and local guide distribution
- iii. Press management and press releases
- iv. Grant writing research and help
- v. Caboose support
- vi. Annual event logistics planning with Town Hall - to ensure Town Hall knows when maintenance workers should be scheduled - extensive understanding of seasonal crowd patterns needed for this

4. Old Business

a. Fishing Expo giveaways

- i. We have not budgeted for more giveaways in our 2025 budget – but we would need to order them in 2025 if we want them for Feb 2026.
Currently we have \$2,359 in undesignated funds – that could grow by \$7,500 if the Arts Grant comes in.
- ii. Karen & Cate will review Steal A Deal items on [4imprint.com](https://www.4imprint.com) to see what items are available – Gina will create online account
- iii. Items that we definitely want to order again are bags and floating keychains
 1. Design on bag to be updated – still use logo but change wording to:
 - a. Olcott Beach & Newfane; Niagara County, NY;
[olcott-newfane.com](https://www.olcott-newfane.com)

b. Sign Proposal to Town update

- i. Proposal included suggested signage in Olcott (2 new stop signs on Main St, public parking signs, public restroom signs, etc)
- ii. Janet & Gina will follow up with board at Town Work Session

5. New Business

- a. Proposal to consider adapting our eligibility requirements to expand options for meeting contribution requirements (e.g., 9 – 12 meetings per year + 40 volunteers hours (current) OR 6 – 8 meetings per year + 80 volunteer hours) to make our board more accessible to members with work schedule conflicts.
 - i. Motion to amend our eligibility requirements to a tiered system as listed above made by Kris DeGlopper. Seconded by Cate Orr. All were in favor.
- b. Destination Niagara USA & FAM Tour Punch Card update
 - i. Stella & Karen (along with Kris Teeter & Rosemary Sansone) attended the spring update. Data is showing that regional and international travel is down but Niagara USA will be staying the course in promoting/advertising the area
 - ii. FAM Tours Punch cards that can be used all season long are replacing the traditional one-day tour bus visit. Olcott's punch card location is the Lakeview Village Shoppes. Tourism board gathered items for the goodie bag to give to the punch card holders (Park After Dark ticket, Van Horn Mansion Tour, Carousel Park ride, tourist info, coupons from local businesses, etc)

6. Social Media Update – Karen Young

- a. Highest reach post this past month was Wilson's Pizza Shop – suggestion was made to send updates for advertisers to know how well the posts are doing
 - b. Destination Niagara – most used social media to look for travel is YouTube – Tourism does not currently have their own Channel – something to consider for future
-

7. Lakeview Village Update – Karen Young
 - a. Repair work is nearly complete on boardwalk for season
 - b. Opening weekend weather was not great but still saw a good amount of visitors on Sunday – looking forward to sunnier days
 - c. Saturday basket raffle at The Boho Siren to help raise funds for Mermaid Day
8. National Travel & Tourism Week Spotlight Award
 - a. John Syracuse nominated Gina for this award from Destination Niagara Falls USA for her efforts to promote tourism in town and she was chosen as 1 of 7 in the county to receive the award. John Percy and his team surprised Gina at the end of the meeting with a gift card and a goodie bag to celebrate her. Councilmen Coleman and Horanburg were there to congratulate Gina on the town's behalf.

**TOWN OF NEWFANE PLANNING BOARD MINUTES
APRIL 22, 2025**

Presiding, William Clark

The following Members were present:

Paul Conrad Thomas Mays
Eoin Walsh Daniel Whorley
James Evarts

Attending: James Sansone, Town Attorney
 Brian Sibiga, Town Engineer
 Town Planning, Zoning and Solar Energy Consultants, Wendel Engineering
 Joshua Rogers and Andrew Reilly

Excused: Peter Russell

Cannabis Processing Facility – Forest Creek Business Park, West Av	pages 1-3
Nouryon Solar Energy Project – Burt	pages 4-7
Dannebrock Solar Energy Project – Drake Settlement Rd	page 8

Cannabis Processing Facility -- 2612 West Ave. Forest Creek Business Park

The Notice of the Public Hearing was read by Mr. Clark.

Thomas Maxwell and Northern Lights of Niagara, LLC, 1698 Lockport-Olcott Road, Burt, NY 14028, have applied for a Special Exception Use Permit upon premises known as 2712 West Avenue, Newfane to construct an agricultural Cannabis processing micro-business, pursuant to Section 7-2C (5) of the Town of Newfane Zoning Ordinance, in the Industrial Park District, which requires a Special Exception Use permit.

Thomas Maxwell presented his plan to construct a Cannabis Cultivation and Dispensary Agricultural Processing facility in buildings at the Forest Creek Business Park. After his presentation, Mr. Clark asked if there were questions from the Board.

Paul Conrad asked about traffic and deliveries. Mr. Maxwell said they will be using cube trucks and traffic will be minimal. Mr. Conrad asked if there were odors associated with the processing and Mr. Maxwell said the operation will not result in any odors. Thomas Mays asked about parking and Mr. Maxwell said there will be only a few employees, no onsite sales and that there is plenty of parking. Daniel Whorley asked about site security; Mr. Maxwell said cameras will be installed all around the building and there will be keypad entry using one steel door. There will not be a sign. Brian Sibiga asked about the timing and schedule related to the construction, and Mr. Sibiga noted more construction diagrams and site information must be submitted to complete the final site plan. Mr. Maxwell said once their final lease is in place the plans will be completed.

Mr. Clark opened the hearing for public comments and questions:

David Lang of Maple Ave. Newfane asked if the business would include a bar or onsite services. Mr. Maxwell noted there will not be a bar and no onsite retail product or sales.

Patricia Fralick, Main Street, Newfane, NY, asked about the new store on Main St and if it was selling Cannabis. The Main St. store currently sells vaping products and is not licensed for cannabis sales and is not associated with this Northern Lights of Niagara business. Mr. Maxwell noted their company may consider retail cannabis sales in the future, but not at the Forrest Creek location.

Clara Oakes, Lincoln Court, Newfane asked about lighting and security. There will be video security, keypad entry, locked steel doors and exterior security lights.

Larry Dormer, Exchange Street, asked about New York State tax policies for cannabis production and sales.

Max Russell of Appleton asked if there would be sales to wholesalers.

A Motion was made by Paul Conrad, seconded by Eoin Walsh to close the Public Hearing at 7:35 pm.

All members voted Aye.

Motion carried.

A Motion was made by Thomas Mays and seconded by Daniel Whorley to approve a Special Exception Use Permit for Northern Lights of Niagara to operate an indoor cannabis micro business up to 3,500 sq ft on a portion of a 15-acre parcel located at 2712 West Avenue in Newfane, NY in accordance with the final documents, designs and site information that are submitted and approved by the Town Engineer and Building Inspector. These final site plans shall be reviewed with the Planning Board Chairman and Planning Board if necessary. This Special Exception Use Permit approval is subject to the following stipulations and conditions.

Whereas, the Town of Newfane received a special exception use permit and site plan application from Northern Lights of Niagara, LLC to operate an indoor cannabis micro business up to 3,500 sq ft on a portion of a 15-acre parcel located at 2712 West Avenue in Newfane, NY, and

Whereas, the Newfane Planning Board has reviewed this application and project at two meetings and held the required public hearing and received comments from the public and received input from the Town Consultant; and

Whereas, the issue of compliance with the State Environmental Quality Review Act has been addressed and a Negative Declaration has been issued after examination of the record and a public hearing, and

Whereas, the Planning Board has considered all the facts, information and submittals presented, and heard all public comments and input at a public hearing and finds justification to approve the application for a special exception use permit subject to the qualifications hereinafter set out.

Now, Therefore, Be It Resolved, that the Newfane Planning Board makes the following findings of fact:

The application has followed the procedural requirements of §270-8.2 and the application materials include all the information this Board requires to take final action on the Special

Exception Use Permit; and be it further resolved that the application to operate an indoor cannabis micro business up to 3,500 sq ft on a portion of a 15 acre parcel located at 2712 West Avenue by Northern Lights of Niagara is authorized and approved, and a Special Exception Use Permit for this project shall be issued subject to the conditions and requirements set forth below:

1. The Applicant shall undertake the use in accordance with the plan, maps, and application submitted to the Town, except as herein after modified, and agrees to be bound by the terms of the application and the conditions of the attached special exception use permit.
2. If the owner of the project or the owner of the property changes, the special exception use permit shall remain in effect, provided that the successor owner or operator assumes in writing all the obligations of the special exception use permit, site plan approval, and other requirements of the Special Exception Use Permit.
3. The terms, conditions, and requirements of this permit bind and obligate the Applicant, its successors, and assigns. This permit shall not be assigned or transferred, in whole or in part, without the prior written notice to the Town at least thirty (30) days in advance of the transfer.
4. Any failure or omission on the part of the Applicant to carry out any condition or requirement herein or in accordance with the terms or requirements of any statute, local law, ordinance, or regulation, may be deemed a violation of the Town of Newfane Zoning Law and unless corrected in not more than 10 days following the service of written notice of such violation upon the applicant, may subject them to the penalties therein. Continued violations after written notice may result in revocation of this Special Exception Use Permit.
5. This Special Exception Use Permit shall become effective after the applicant approves each and every provision hereof and agrees to be bound by all the terms herein contained in consideration of the granting of this Special Exceptions Use Permit.
6. The Applicant has received their adult-use micro business license, will comply with all rules and regulations from NYS Office of Cannabis Management, and will not have any retail or direct user sales of product on the premises of the site.

Chairman Clark called for a rollcall vote on the motion to approve a Special Exception Use permit. Board members responded as follows:

James Evarts	Aye.	
Eoin Walsh	Aye.	
Paul Conrad	Aye.	
Thomas Mays	Aye.	
Daniel Whorley	Aye.	
William Clark	Aye.	
Peter Russell	Absent.	Motion carried

Adopted unanimously on April 22, 2025. (All present signed the original resolution)

Solar Energy Projects -- Nouryon Property, 2153 Lockport-Olcott Road, Burt, NY

The Notice of the Public Hearing was read by Chairman Clark as follows:

Tetra Tech and Radial, Power, LLC, Marlborough Technology Park, 100 Nickerson Road Marlborough, MA 01752, have applied for three Special Exception Use Permits and conditional Site Plan approvals, pursuant to the Solar Energy Local Law, of the Town of Newfane Zoning Ordinance, to construct and operate three, 5 (five) megawatt solar energy projects known as Omni Burt A Solar, LLC, Omni Burt B Solar, LLC and Omni Burt D Solar, LLC on property owned by Nouryon Chemicals, LLC, at 2153 Lockport-Olcott Road, Burt, NY, in the Town of Newfane. Said premises is zoned General Industrial under the Town of Newfane Zoning Ordinance.

Chairman Clark opened the Public Hearing at 7:45 pm and introduced Robert Lindbergh, Development Analyst, and John McDonough, Vice President, both of Radial Power. A summary was given outlining Radial Power's plans to install solar energy systems on the Nouryon property. Radial Power and their predecessor, Omni, have previously appeared before the Planning Board to present this proposal. Chairman Clark opened the hearing for comments and questions.

Board Member Eoin Walsh asked when construction was planned. It is estimated that each of the three projects would begin simultaneously later in 2025 and construction would continue into 2026.

Max Russell, Hess Road, Appleton asked about the status of ditch drainage, tree removal and a drainage easement for the property. No construction will occur on, and there will not be any interference with the existing drainage ditch on the property. The Planning Board has discussed drainage management with the Town Board, including suggestions that the town require drainage easements on this and other properties. Nouryon and Radial Power will be responsible for maintaining drainage on the property and the town has existing authority to enter the property under emergency conditions to correct drainage problems if the property owner/development fails to take required actions. The developer will remove trees in areas where solar panel will be placed, but will leave border and screening trees in place around the site perimeter. Additional tree removal will be required for building the access roads.

David Lang, Maple Ave., Newfane asked if the property was bought from bankruptcy and is there a host agreement in place. The Host Community Agreement is being prepared.

Kevin Gow, Transit Road, Newfane asked about access roads to the property. Two access roads are planned to accommodate construction and maintenance vehicles and for emergency response vehicle access.

A Motion was made by Eoin Walsh, seconded by Paul Conrad to close the Hearing at 8:55 pm.

All present voted Aye

Motion carried.

The Planning Board, in consultation with the Board Attorney and the Planning Board's Solar Energy Consultant, prepared the following resolution to approve identical Special Exception Use permits for each of the three solar energy projects on the Nouryon property.

SPECIAL EXCEPTION USE PERMIT APPROVAL
Omni Burt Solar, Lockport Olcott Road
Solar Arrays -- (insert Burt A, B or D)
April 22, 2025

Whereas, the Town of Newfane received a special exception use permit and site plan application from Omni Burt Solar LLC to construct and operate 5 MW Solar Energy system at 2153 Lockport Olcott Road on a parcel designated as **(insert Burt A, B or D)**; and

Whereas, the Newfane Planning Board has reviewed this application and project at several meetings and held the required public hearing and received comments from the public and received input from the Town Consultant; and

Whereas, the Project was referred to the Niagara County Planning Board pursuant to Section 239-m of the General Municipal Law, and received approval of same from that body, and

Whereas, the issue of compliance with the State Environmental Quality Review Act has been addressed, and a Negative Declaration has been issued after completion of a coordinated review, examination of the record and a public hearing, and

Whereas, the Planning Board has considered all the facts and information/submittals before it, and has heard those wishing to be heard at a public hearing held June 28, 2022, and found justification to approve the application for a special exception use permit, subject to the qualifications set out in that approval, and

Whereas, the Planning Board had previously approved the solar construction project, but said Project did not commence due to unforeseen circumstances, and said previous approval has since now expired, and

Whereas, Omni Burt Solar is seeking re-approval of said Project, and since no substantive changes have been proposed to said Project since its approval, the matter does not have to be re-referred to the Niagara County Planning Board, and

Whereas, another public hearing was held on April 22, 2025, pursuant to the application for re-approval of the special exception use permit and site plan application, and the Planning Board has considered all the facts and information/submittals before it, and has heard those wishing to be heard at said public hearing, and found justification to approve the re-application for a special exception use permit subject to the qualifications set out in that approval; and

Whereas, the SEQR Negative Declaration decision is still valid,

NOW, THEREFORE, BE IT RESOLVED, that the Newfane Planning Board makes the following findings of fact:

1. The application has followed the procedural requirements of the Town's Solar Energy law; and
2. The application materials include all the information this Board requires to take final action on the Special Exception Use Permit; and
3. The proposed project meets the development standards set out in the Town's Zoning Code, which regulates Solar Energy systems, and
4. The SEQR Negative Declaration decision is still valid, and be it further

RESOLVED, that the application to construct and operate a 5 MW Solar Energy system at 2153 Lockport Olcott Road on a 56 Acre parcel designated as **(insert Burt A, B or D)** by Omni Burt Solar LLC, be and hereby is re-authorized and re-approved, and a Special Exception Use Permit for this project shall be issued, subject to the conditions and requirements set forth in the attached Special Exception Use Permit form, the Town of Newfane Solar Law, and the following:

1. The Applicant shall undertake the use in accordance with the plans, maps, and application submitted to the Town, except as hereinafter modified, and agrees to be bound by the terms of the application and the conditions of the attached special use permit.
2. If the owner of the solar project or the owner of the property changes, the special exception use permit shall remain in effect, provided that the successor owner or operator assumes in writing all the obligations of the special exception use permit, site plan approval, decommissioning plan and other requirements of the Special Exception Use Permit.
3. The terms, conditions, and requirements of this permit bind and obligate the Applicant, its successors, and assigns. This permit shall not be assigned or transferred, in whole or in part, without the prior written notice to the Town at least thirty (30) days in advance of the transfer.
4. Any failure or omission on the part of the Applicant to carry out any condition or requirement herein or in accordance with the terms or requirements of any statute, local law, ordinance, or regulation, may be deemed a violation of the Town of Newfane Zoning Law and unless corrected in not more than 10 days following the service of written notice of such violation upon the Applicant, may subject them to the penalties therein. Continued violations after written notice may result in revocation of this Special Exception Use Permit.
5. This Special Exception Use Permit (as attached to this resolution) shall become effective after the Applicant approves each and every provision hereof and agrees to be bound by all the terms herein contained in consideration of the granting of this Special Exception Use Permit.
6. The Applicant will work with the owners of the site to provide appropriate drainage, sewer and access easements as required by the Town of Newfane, to the Town. The form and description of these easements will be finalized with the Town Attorney.
7. Final construction plans must be submitted to the Town, and the Town Engineer shall review these plans to determine conformance with Town Approvals and industry standards.

A Motion was made by Eoin Walsh, seconded by Daniel Whorley to approve the above resolution authorizing a Special Exception Use permit for the **Omni Burt A** solar facility.

Chairman Clark called for a roll-call vote, Board members responded as follows:

James Evarts	Aye.
Eoin Walsh	Aye.
Paul Conrad	Aye.
Thomas Mays	Aye.
Daniel Whorley	Aye.
William Clark	Aye.
Peter Russell	Absent

All present voted Aye. Motion carried.

A Motion was made by Thomas Mays, seconded by Paul Conrad to approve the above resolution authorizing a Special Exception Use permit for the **Omni Burt B** solar facility.

Chairman Clark called for a roll-call vote, Board members responded as follows:

James Evarts	Aye.
Eoin Walsh	Aye.
Paul Conrad	Aye.
Thomas Mays	Aye.
Daniel Whorley	Aye.
William Clark	Aye.
Peter Russell	Absent

All present voted Aye. Motion carried.

A Motion was made by Daniel Whorley and seconded by Thomas Mays to approve the above resolution authorizing a Special Exception Use permit for the **Omni Burt D** solar facility.

Chairman Clark called for a roll-call vote, Board members responded as follows:

James Evarts	Aye.
Eoin Walsh	Aye.
Paul Conrad	Aye.
Thomas Mays	Aye.
Daniel Whorley	Aye.
William Clark	Aye.
Peter Russell	Absent

All present voted Aye. Motion carried.

The original Resolutions were signed by Planning Board members present and filed with the Newfane Town Clerk.

Preliminary Site Plan Review -- Dannebrock Solar Energy Facility, 6260 Drake-Settlement Road, Burt, NY

Sydney Rosenansaft and Chris Manity of UGE,USA, LOC participated in the meeting using remote video from their offices at 417 Fifth Ave., Suite 0833, NY. NY.

Review of the Dannebrock solar project began in 2021 when a State Environmental Quality Review was approved by the Planning Board, but further review of the project was suspended by the developer in 2022.

Chris Manity of UGE explained that the original request for a Special Exception Use permit had been submitted by Omni, but UGE has now obtained the rights for the Dannebrock solar project. UGE states the scope and layout of the project will essentially be the same as that presented by Omni, except for modifications to the capacity of some component equipment.

Planning Board members reviewed questions about site layout, drainage and erosion plans, perimeter buffers and screening and property maintenance. There was detailed discussion about the ownership, right-of-way, dimensions and type of access road. Eoin Walsh requested more explanation of UGE purchase and legal ownership of the project. The Town Attorney asked UGE to provide ownership documentation. The Attorney also asked about requirements the Town needs for the Host Community Agreement and decommissioning bond. The Town Engineer and Building Inspector will work with UGE to prepare and submit required Site Plan documents, technical specifications, construction and maintenance plans. The project will also be reviewed by the Town Fire Prevention Committee, Highway and Water Superintendent. A few members of the public were present and openly participated in the discussion. UGE will return to the Planning Board when they are prepared for a final Site Plan Review and a Public Hearing will be scheduled.

Mr. Clark announced to the Board members there is a training session on Wednesday, May 14, 2025 at 1:00 PM at Buffalo, Marriott Niagara.

A Motion was made by Paul Conrad, seconded by Thomas Mays to adjourn the meeting.

All present voted Aye. Motion carried.

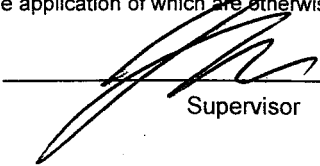
Respectfully submitted,

Mickie M. Kramp
Planning Board Secretary

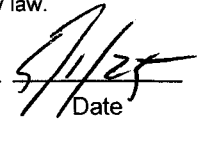
Next Meeting ~~Tuesday, May 25~~
 canceled, next meeting is now Tuesday, June 24

Account#	Account Description	Fee Description	Qty	Local Share
	Boat Dock Balance	Boat Dock Balance	3	3,582.00
	Boat Dock Deposit	Boat Dock Deposit	1	200.00
	Lakeview Village Fair	Monthly Rent	1	640.00
	Marriage License	Marriage License	2	35.00
	Veteran's Park	Brick	1	7.00
		Sub-Total:		\$4,464.00
A1255	Clerks Fees	Photocopies	6	1.50
	Clerk's Fees	Birth Certified Copy	47	470.00
		Death Certified Copy	42	420.00
		Fax Fee	2	2.00
		Marriage Certified Copy	13	130.00
	Conservation	Conservation	11	17.82
		Sub-Total:		\$1,041.32
A2110	Zoning Fees	Planning Board Hearing	2	300.00
		Sub-Total:		\$300.00
A2544	Dog Licensing	Exempt Dogs	3	0.00
		Female, Spayed	43	322.50
		Female, Unspayed	9	139.50
		Male, Neutered	23	172.50
		Male, Unneutered	11	170.50
		Sub-Total:		\$805.00
A2590	Commercial/Industrial Buildings	New Build	1	350.00
	Demolition Permit	Residential	1	50.00
	Permits, Others	Building Permit	3	75.00
	Residential	Additions, Porches, Remodling, Pole Barns	1	120.00
		Renewal	1	50.00
		Single Family	2	975.00
	Short Term Rental	Annual Renewal	1	50.00
		Sub-Total:		\$1,670.00
Total Local Shares Remitted:				\$8,280.32
Amount paid to: N Y S Health Department				45.00
Amount paid to: NYS Ag. & Markets for spay/neuter program				126.00
Amount paid to: NYS Environmental Conservation				609.18
Total State, County & Local Revenues:		\$9,060.50		Total Non-Local Revenues: \$780.18

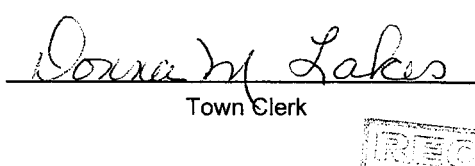
To the Supervisor:
Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Mickie Kramp, Town Clerk, Town of Newfane during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.



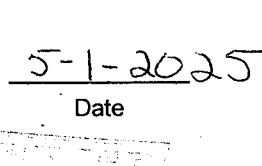
Supervisor



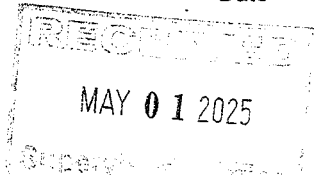
5/1/25Date



Town Clerk



5-1-2025Date



NYS Department of Agriculture and Markets
Spay and Neuter
P.O. Box 975
Albany, NY 12201-9975

Month of Submission: April

County: Niagara

TCV Code: 2905 - Niagara - Newfane

Prepared By: Donna M. Lakes

Date Prepared: 5/1/2025

Animal Population Control Program Submission
Submit by the 5th of the month covering activities of the preceding month

LICENSE TYPES AND FEES COLLECTED	FEES	AMOUNT
Spayed and Neutered Dogs = 69	\$1.00	\$66.00
Unspayed and Unneutered Dogs = 20	\$3.00	\$60.00
TOTAL AMOUNT REMITTED		\$126.00
Check Number:		

From: 4/1/2025
Niagara
Town of Newfane

To: 4/30/2025
29

DOG LICENSE MONTHLY REPORT
Send Copy To: Animal Population Control

05/01/2025
Donna M. Lakes
Town Clerk

05

LICENSE TYPES

AND FEES

Unspay
Seniors

Dogs
Yrs

				Unspayed Statutory Fee (B)	Spayed Statutory Fee (C)	Local Fee (D)	Late Penalty (E)	Spayed Fee (F)	Unspayed Fee (G)
1. Spay/Neuter	66	66	0	NO FEE	@ 0.00	@ 7.50	@ 0.00	@ 1.00	NO FEE
2. Unspay/Unneut	20	20	0	@ 0.00	NO FEE	@ 15.50	@ 0.00	NO FEE	@ 3.00
3. Exemption	3	3		NO FEE	NO FEE	NO FEE	NO FEE	@ 0.00	@ 0.00
4. Purebred(1-10)	0	0	0	@ 0.00	@ 0.00	@ 25.00	@ 0.00	@ 1.00	@ 3.00
5. Purebred(11-25)	0	0	0	@ 0.00	@ 0.00	@ 50.00	@ 0.00	@ 1.00	@ 3.00
6. Purebred(26+)	0	0	0	@ 0.00	@ 0.00	@ 100.00	@ 0.00	@ 1.00	@ 3.00
7. TOTALS	89	89	0	\$0.00	\$0.00	\$805.00	\$0.00	\$66.00	\$60.00

REPLACEMENT AND PUREBRED

TAG ORDERS PROCESSED

	# Each	Column H	Column I (Local)	Column J (Statutory)	Tag Fees
8. Replacement Tags	0				0.00
9. Purebred Tags	0				0.00
10. TOTALS	0		\$0.00	\$0.00	\$0.00

DISBURSEMENTS (to T.C.V.)

	(to County)	(to Animal Population Control)
12. Local% of 7B + 7C	\$0.00	15. Stat% of 7B + 7C \$0.00
13. Local% of 7D + 7E + 10I	\$805.00	16. Stat% of 10J \$0.00
14. Total	\$805.00	17. Total \$0.00

Amount paid to: County Treasurer for Dog Licenses..... \$0.00

Amount paid to: NYS Ag. & Markets for spay/neuter program..... \$126.00

LICENSE SUMMARY

1. Number of Original Standard Dog Licenses:	20
2. Number of Original Purebred Dog Licenses:	0
3. Number of Standard Renewals (including New Owner Licenses):	69
4. Number of Purebred License Renewals:	0
5. Total of Lines 1-3:	89

Monthly Report of Marriage
Licenses Issued

SEE INSTRUCTIONS AT BOTTOM OF PAGE

Report for the Month of <u>April, 2025</u>	Do not write in this area	DEP. NO. _____
City or Town of <u>Town of Newfane</u>		\$ _____
County of <u>Niagara</u>		CHECK # _____

Licenses Numbers from <u>4</u> to <u>5</u> inclusive*	# of Military Exemptions:	<u>0</u>
If only ONE license was issued place license number in both spaces.	# of Skipped Licenses:	<u>0</u>
*If NO licenses were issued write "NONE" in both spaces.	# of Voided Licenses:	<u>0</u>

Pursuant to the provisions of Section 15 of the Domestic Relations Law, I herewith transmit to the State Commissioner of Health a fee of twenty two dollars and fifty cents for each marriage license issued by me during the month covered by this report.

Make remittance by CHECK or MONEY ORDER payable to the State Department of Health DO NOT SEND CASH Amount of Remittance with this Report \$ <u>45.00</u>	Name of City or Town Clerk (Please Print): <u>Donna M. Lakes</u>	
	Signature of City or Town Clerk: <u>Donna M. Lakes</u>	Date: <u>05/01/2025</u>
	Email Address: <u>donna@townofnewfane.com</u> or <u>clerk@townofnewfane.com</u>	
	Phone Number(s): <u>(716) 778-8822 #2</u>	

INSTRUCTIONS

This monthly report of marriage licenses issued must be submitted to the New York State Department of Health at the above address for each month whether or not any licenses were issued. If no licenses were issued, indicate NONE in the space provided for license numbers.

The issuance of a marriage license makes you responsible for the remittance fee of \$22.50, whether or not the marriage ceremony is ever performed. An exemption to the mandatory remittance is when either of the parties applying for such license is a member of the armed forces of the U.S. on active duty.

Marriage licenses must be numbered and reported consecutively throughout the year starting with number 1 at the beginning of EACH calendar year.

Pursuant to the authority of Section 19 of the New York State Domestic Relations Law, the Commissioner of Health has directed that this report, together with any fee, must be transmitted to the State Department of Health by the 15th of the month following the month which the report covers.

New York State Domestic Relations Law Section 22 provides that any Town or City Clerk who violates or fails to comply with any of the above mentioned reporting or filing requirements, shall be deemed guilty of a misdemeanor and shall pay a fine not exceeding the sum of one hundred dollars on conviction thereof.



Department of
Taxation and Finance

OFFICE OF REAL PROPERTY TAX SERVICES

CERTIFICATE OF ATTENDANCE BOARD
OF ASSESSMENT REVIEW TRAINING

Member's Name: Jeffery Hill
Town: Newfane
County: Niagara
Date of Training: 4/30/2025

This is to certify that, pursuant to Section 523 of the Real Property Tax Law and Section 8188-6.1(c) of Title 9 of the Official Compilation of Codes, Rules and Regulations of the State of New York, you attended a board of assessment review member training session on the above date. As a result, you are now authorized to participate in the forthcoming meeting(s) of the Board of Assessment Review.


County Director of Real Property Tax Services

4/10/25
Date

cc: Town/City Clerk



Newfane Central School District
6273 Charlotteville Road
Newfane, New York 14108

May 20, 2025

NEWFANE TOWN HALL
D. Lakes , Town Clerk
2737 Main Street
Newfane, NY 14108

Dear Mrs. Lakes:

Per Education Law §2121(5), I am writing to provide you with the names and addresses of the members of the Board of Education for the Newfane Central School District, effective, July 1, 2025:

<u>BOARD MEMBER</u>	<u>TERM EXPIRATION</u>
Melinda Bower	2026
Anthony Casinelli	2028
Rob Dunn	2028
Rachel Maziarz	2027
Michael MacEvoy	2028
Corrie Murray	2027
Santo Tomasine	2026

Should you have any questions, please feel free to contact me directly at 716-778-6853.

Sincerely,

Crystal Frank
District Clerk

APRIL 23, 2025

REGULAR BOARD MEETING

The Town Board of the Town of Newfane, Niagara County, New York, met at the Town Hall, 2737 Main Street, Newfane, New York, on April 24, 2024.

The following Board Members were present:

Supervisor: John Syracuse
Councilwoman: Susan Neidlinger
Councilman: Richard Coleman
Councilman: Robert Horanburg
Absent: Councilman Peter Robinson

Others present: James Sansone, Town Attorney, David Schmidt, Building Inspector/Code Enforcement Officer, Nick Irr, Wastewater Treatment Plant Operator, JoAnn Harig, Real Property Appraisal Technician, Mary Zeller, Confidential Secretary to the Supervisor, Jeffrey Newman, Dog Control Officer, Joe Flagler, Assistant Dog Control Officer, Nicholas Glosser, Facilities Director, Gina Guido-Redden, Tourism Committee, and 7 residents.

PRAYER & PLEDGE

Supervisor called the meeting to order at 7:00 p.m. A prayer was read by the Town Clerk and the Pledge to the flag was given. A moment of silence was offered in honor of the passing of Pope Francis and Congressman John LaFalce.

MINUTES FILED WITH THE TOWN CLERK

Planning Board Meeting Minutes of March 25, 2025
Tourism Committee Meeting Minutes of April 1, 2025

MISCELLANEOUS FILED WITH THE TOWN CLERK

Certificate of Attendance for the Board of Assessment and Review Training for Kathryn Kozakowski, Michael Klock and Walter Hiller
Tax Collector Summary of Funds for January, February & March, 2025
Town Clerk Summary of Funds for January, February & March, 2025

APPROVE PREVIOUS MINUTES

Town Clerk requested approval of the March 26, 2025 Regular Town Board Meeting Minutes.
Supervisor Syracuse entertained a MOTION to approve the Minutes. Moved by Councilman Horanburg, second by Councilman Coleman on the question. Hearing no questions, all were in favor, no one was opposed.
All present voted Aye. Motion Carried

COMMUNICATIONS AND PETITIONS

TOWN/SUPERVISOR/ MARINA/PETTY CASH

The Town Clerk read a request from Supervisor Syracuse as follows: Please accept this as my request to establish the petty cash drawer at the Town of Newfane Marina at \$160.00. Supervisor Syracuse entertained a MOTION to approve the request for a petty cash fund at the Marina. Moved by Councilwoman Neidlinger, second by Councilman Coleman on the question. Hearing no questions, all were in favor, no one was opposed.
All present voted Aye. Motion Carried

TOWN/HIGHWAY/SUPERINTENDENT ATTEND SCHOOL

The Town Clerk read a request from our Highway Superintendent, Jon Miller, as follows: Dear Board Members, I am respectfully requesting permission to attend the 2025 Highway School in Ithaca New York on June 2nd – June 4th. The cost will not exceed \$800.00 for registration, hotel and food. Supervisor Syracuse entertained a MOTION to approve the Jon Miller's request to attend the 2025 Highway School. Moved by Councilman Horanburg, second by Councilwoman Neidlinger on the question. Hearing no questions, all were in favor, no one was opposed.
All present voted Aye. Motion Carried

TOWN/WATER SEWER/REQUEST TO HIRE SUMMER HELP

The Town Clerk read a request from our Water/Sewer Superintendent, Jon Miller, as follows. To the Honorable Town Board, I would like to hire one individual to work as summer help in the Water and Sewer Maintenance Department. Allison Hotaling will be returning this year at a rate of \$17.50 per hour and will be working 7 am – 3:30 pm. Monday through Friday, beginning May 25th. I appreciate your consideration to my request for summer help. Supervisor Syracuse entertained a MOTION to approve Jon Miller's request to hire summer help. Moved

APRIL 23, 2025

REGULAR BOARD MEETING cont.

by Councilman Coleman, second by Councilman Horanburg on the question. Hearing no questions, all were in favor, no one was opposed.

All present voted Aye.

Motion Carried

TOWN/MARINA/FACILITIES DIRECTOR/REQUEST FOR SEASONAL SUMMER HELP

The Town Clerk read a request from Nicholas Glosser, Facilities Director, as follows: To the Honorable Supervisor and Town of Newfane Town Board. I hereby request the approval of the following people for hiring at the Town of Newfane Marina for the 2025 Season, all at minimum wage of \$15.50 per hour for each employee. These Seasonal Employees will start as of April 23, 2025: Jeffrey Hill, Joe Stein, Taylore Dorman, Cassidy Geise, Annabelle Owens, Lillian Owens and Shannon Dexter. Thank you for your consideration on this list. Supervisor Syracuse entertained a MOTION to hire the named individuals as summer help for the Marina. Moved by Councilwoman Neidlinger, second by Councilman Horanburg on the question. There were no questions from the board members, all were in favor, no one was opposed.

All present voted Aye.

Motion Carried

REPORTS OF COMMITTEES AND DEPARTMENT HEADS

The following department heads were in attendance and gave a report on their department. Nick Irr, Chief Plant Operator for our Wastewater Treatment Plant, advised the Board that the plant is running well, and compost is available. Construction was at a minimal this month, they didn't show up very often, and there is no time frame right now. David Schmidt, Building Inspector/Code Enforcement Officer advised the Board that this last month he had issued 11 Permits and it's going to become much busier. He had 1 Fire Call last month and the phone calls are coming in a lot faster. JoAnn Harig, Real Property Appraisal Technician, advised that the Tentative Roll had been filed on this date with the County. The next deadline date is the Final Assessment Roll of July 1st. If anyone wants to challenge their assessment they should come in and file paperwork to go in front of the Board of Assessment and Review. Jeff Newman, Chief Dog Control Officer and Chief Town Constable advised the Board that they have been helping David, Code Enforcement Officer, with some of the residents he has been having issues with. Most recently we were in Olcott dealing with a Solar Company that was going door to door without having a permit to do that. While we were not able to find them, we did contact the Solar Company to advise them they are not allowed to do that without a Permit, and I think that was successful as we didn't receive any further complaints. We have also received several complaints regarding dogs being let loose in the park, unleashed, and making a mess that no one is cleaning up. They will continue to watch out. Nick Glosser, Facilities Director, reported to the Board that the Marina opening went well. We had boats coming in from Maine all last week who had a really great time here. We are seeing a lot of out of towners coming and it's getting very busy. The Fish Grinder is in and everyone loves it. The pen rearing project is going well the fish will be released on Friday. The fish look good and healthy, so they are ready to go. Gina Guido-Redden, Tourism Committee, offered the Board an update of happenings as follows. The LKV Shops open May 3rd and they look wonderful! 100% of the tenants from last season have returned - they are a great group, and they are all very happy in our facility. 100% of the repairs identified during the facility inspection last fall were completed on the off-season repairs - some of the largest are: Wooden picnic tables were replaced with steel coated tables, and the number has increased from 8 to 16, providing much more seating to our tourists - the wooden tables have been moved to the gazebo area providing more seating for the summer concert series and the car shows - the tables also came in under budget - there was enough surplus to replace the pavilion tables and replace the old and faded market umbrellas. The old tables under the pavilion have been replaced with 4 top cafe tables and chairs. In addition to improving the appearance of the area, these will be easier to clean and move/store and they provide more seating. The old tables have been donated to the Methodist Church. Much of the rotted wood on the exterior of the buildings has been replaced with all weather, maintenance free materials - this was done to the footers of the building, the window and door trim and the soffits. This was also done to the siding 1/2 way up on 3 walls. All of this was done in white, which contrasts nicely with the colorful collection of shops. This project also included replacing 2 exterior doors - this was less expensive than trying to repair the doors and their frames. Both contractors (Working Hands and Gerst) came in under budget. The out of use Sonitrol hardware and the aging hot water tank were removed from the utility room. The hot water tank was replaced with an on-demand water distribution system. Brownie's purchased and installed an ice machine and donated a large wall sized metal shelving unit to improve storage. Greg Dwyer from Brownie's also performed almost all of the labor to perform that renovation. This project came in exactly on budget. The caboose opens 7 days a week beginning May 1. The Sunday free concert series begins May 26th and the Friday night concert and wine series begins May 30th. The Log Cabin opens May 30th. Our 2025 Niagara County Council of the Arts grant application was submitted - we increased our grant request again this year, last year we went from \$3,500 to \$5,000 and this year we hope to receive \$7,500. This pays for 50% of our concerts and 100% of advertising and the music licensing fees that cover live or piped music for all of the public spaces in Town (The Wednesday, Friday

and Sunday concerts, The Community Days and any other music piped or performed on Main Street or any of The Historical Society facilities). Tourism submitted the output of our webcam research to the Town Council to help that project move forward - the webcam is targeted for installation at the Marina, and its feed can be streamed on the Town, Marina and Tourism websites, along with weather station information. The water tourists (boaters and fisher people) have been asking for this service for years - so we're thrilled to see it underway! Tourism Board members will be attending the National Tourism Week event (May 8th) at the Niagara Falls Visitor center promoting all the Town of Newfane has to offer! The Supervisor thanked all the Department Heads for their reports and their attendance.

NEW BUSINESS

TOWN/SUPERVISOR/RESOLUTION #10-2025/NATIONAL DAY OF PRAYER

WHEREAS: Throughout the history of America, we have poured out prayers to the God of hope; in times of crisis and celebration, in prosperity and need, in times of war and peace we have poured out praise to God for all He is, thanks to God for all He has done, confession and pleas for forgiveness when we have parted from His Word and Will, and poured out intercession asking for His heart and hand to move for the sake of our neighbors and nation, and our history is filled with His grace, goodness, and abundant answers to those prayers; and WHEREAS: From the first prayer of our Continental Congress in 1774, to the opening of every session of the House of Representatives and Senate, and throughout hearts and homes across America, the practice of prayer continues to seek God for guidance, wisdom, power, protection, and provision that has preserved hope and united us as one nation under God; and WHEREAS: The National Day of Prayer is a Public Law established in the United States Congress in 1952 approved by a Joint Resolution and amended by Congress and President Reagan with Public Law 100-307 in 1988, affirming that it is essential for us as a nation to pray and directs the President of the United States to set aside and proclaim the first Thursday of May annually as a National Day of Prayer; and WHEREAS: In our Town and across America the observance of the National Day of Prayer will be held on Thursday, May 1, 2025, with the theme, "Pour Out to the God of Hope and Be Filled" based on the verse in Romans 15:13 that is a prayer and a promise, "Now may the God of hope fill you with all joy and peace in believing, so that you will abound in hope by the power of the Holy Spirit," and NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Newfane recognizes and proclaims May 1st, 2025, as a DAY OF PRAYER throughout our Town to our citizens and request that prayers be poured out for our Town, for our neighbors as we live, serve, work, and learn together that we made be filled with all joy and peace and abound in hope. The Supervisor entertained a MOTION to accept the Resolution. MOTION made by Councilman Coleman, second by Councilman Horanburg on the question. There were no questions from the board members, all were in favor, no one was opposed.

All present voted Aye.

Motion Carried

TOWN/SUPERVISOR/MARINA/RESOLUTION #11-2025 ESTABLISH TRANSIENT DOCK FEE RATE

WHEREAS, the Town of Newfane is desirous of establishing transient dock rates for customers within the Town of Newfane Marina, and WHEREAS, the Town's Facility Manager has performed an informal review of comparable rates at other marinas, NOW THEREFORE BE IT RESOLVED, by their signatures below, the Town Board of the Town of Newfane establishes Transient Dock fees as outlined in the chart labeled Attachment A Transient Overnight Prices for boats measuring 15-27 feet and Attachment B Transient Overnight Prices for boats measuring 28+ feet herein. (Attachment A and B are attached to the Minutes filed in the Clerk's Office). The Supervisor entertained a MOTION to accept the Resolution. MOTION made by Councilwoman Neidlinger, second by Councilman Horanburg on the question. There were no questions from the board members, all were in favor, no one was opposed.

All present voted Aye.

Motion Carried

TOWN/SUPERVISOR/MARINA/ RESOLUTION #12-2025/LEASE AGREEMENT/AARON DEY

WHEREAS, Aaron Dey has in the past provided and continues to provide technical support for the Town of Newfane Website, including on-going monitoring of suspicious emails, and the resolution of on-line security issues. He has also redesigned and reconstructed the Town's Website in 2022, and was also instrumental in the Town's receipt of a Cyber Security grant in 2019, which grant was finalized in 2022, and also assisted the Town in the development and maintenance of the TextMyGov program of 2024, and WHEREAS, the normal rate for the above technical support services performed by Aaron Dey is \$120.00 per hour: WHEREAS, Aaron Dey provides approximately up to 10 hours per month of these services to the Town, and WHEREAS, the Town of Newfane owns boat docks at its Town Marina and leases them on a yearly basis to the public, WHEREAS, Aaron Dey has indicated that he will accept the lease of boat dock No. C-16 located in said Marina from the Town for the 2025 boating season, as full payment for all of the above services to be rendered by him in 2025 to the Town,

NOW THEREFORE BE IT RESOLVED, that the Supervisor be and is hereby authorized to enter into an agreement with Aaron Dey for the payment of his services to be rendered as aforesaid in 2025, by the lease of boat dock C-16 located in the Town Marina, as is outlined in the proposed agreement attached hereto as Exhibit “A”, AND IT BE FURTHER RESOLVED, this agreement will be reviewed on a yearly basis.. EXHIBIT “A” DOCK LEASE AGREEMENT BETWEEN THE TOWN OF NEWFANE and AARON DEY WITNESSITH: WHEREAS, Aaron Dey has in the past provided and continues to provide technical support for the Town of Newfane Website, including on-going monitoring of suspicious emails, and the resolution of on-line security issues. He has also redesigned and reconstructed the Town’s Website in 2022, and was also instrumental in the Town’s receipt of a Cyber Security grant in 2019, which grant was finalized in 2022, and also assisted the Town in the development and maintenance of the TextMyGov program of 2024, and WHEREAS, the normal rate for the above technical support services performed by Aaron Dey is \$120.00 per hour: WHEREAS, Aaron Dey provides approximately up to 10 hours per month of these services to the Town, and WHEREAS, the Town of Newfane owns boat docks at its Town Marina and leases them on a yearly basis to the public, WHEREAS, Aaron Dey has indicated that he will accept the lease of boat dock No. C-16 located in said Marina from the Town for the 2025 boating season, as full payment for all of the above services to be rendered by him in 2025 to the Town, NOW THEREFORE IT IS AGREED AS FOLLOWS: Aaron Dey agrees to provide technical support for the Town of Newfane Website, including on-going monitoring of suspicious emails, and the resolution of on-line security issues for the year 2025; The Town of Newfane agrees to provide Dock C-16 to Aaron Dey as payment for his services to be rendered to the Town for the year 2025 as outlined above. The Supervisor entertained a MOTION to accept the Resolution. MOTION made by Councilman Horanburg, second by Councilwoman on the question. There were no questions from the board members, all were in favor, no one was opposed.
All present voted Aye. Motion Carried

PAY BILLS

The Supervisor entertained a MOTION to approve the payment of claims totaling \$664,876.22, bills paid in April, 2025, Vouchers #38120-38246, as audited by the Supervisor and Department Heads and as per Abstract Sheets dated 04/22/2025 which will be filed with the official record.

General Fund	\$140,034.90
Highway Fund	\$ 89,799.62
Water Fund	\$134,451.04
Sewer Fund	\$ 92,709.40
Lighting District	\$ 6,761.00
Refuse District	\$137,590.33
Fire Prevention District	\$ 8,114.00
Trust & Agency	\$ 5,447.20
Capital Projects	\$ 49,968.73
TOTAL APPROVED	\$ 664,876.22

Motion made by Councilman Coleman, second by Councilwoman Neidlinger on the question. There were no questions, all were in favor, no one was opposed.
Motion Carried

PUBLIC COMMENTS

Max Russell, Hess Road, Appleton, indicated that the Annual Irrigation Applications came out last week and he noticed the water rate is now \$1.95 per thousand. He was wondering when the rate increased, he recalls the rate was \$1.75 last year. The Supervisor indicated he would check into that and get him the information. Max also indicated that he attended the Planning Board Hearing and there was discussion regarding the Nouyron Project. The Special Exception Use Variance they were discussing did take into consideration Drainage and Easements through the waterways, which he believes was number 24 in the documents. Jon Miller has always done such a

APRIL 23, 2025

REGULAR BOARD MEETING cont.

great job mowing those ditches and taking care of the drainage flow to the agricultural areas. Max indicated that his committee had been discussing the process involved and the issues regarding obtaining Easements. He feels this might be a great opportunity to memorialize what we have discussed and get a couple filed.

ANNOUNCEMENTS/COMMENTS FROM THE BOARD

- Supervisor Syracuse announced the May Work Session is rescheduled for Thursday, May 15, 2025 at 7:00 p.m.
- Next month's Town Board Meeting will be Wednesday, May 28, 2025 at 7:00 p.m.

ADJOURN

The Supervisor entertained a MOTION to adjourn. Motion made by Councilwoman Neidlinger, second by Councilman Horanburg. All were in favor, no one was opposed.

Motion Carried

Meeting adjourned at 7:37 p.m.

Respectfully submitted,

Donna M. Lakes
Town Clerk

Next Regular Town Board Meeting May 28th, 2025, at 7:00 p.m.

Standard Work Day and
Reporting Resolution for
Elected and Appointed Officials

Employer Location Code

3

0

2

3

4

SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

RS 2417-A

(Rev.11/19)

BE IT RESOLVED, that the TOWN OF NEWFANE / 30234 hereby established the following standard work days for these titles and will report the officials to the New York State and Local Retirement based on their record of activities:

Name	Social Security Number	NYSLRS ID	Title	Current Term Begin & End Dates	Standard Work Day	Record of Activities Result	Not Submitted	Pay Frequency	Tier 1
Elected Officials:									
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
Appointed Officials:									
Hartman, Michael		10833649	ASSESSOR	12/1/24-9/30/25	7	5.77	<input type="checkbox"/>	biweekly	<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>
							<input type="checkbox"/>		<input type="checkbox"/>

DONNA LAKES

I, DONNA LAKES, Secretary/clerk of the governing board of the TOWN OF NEWFANE, of the State of New York,

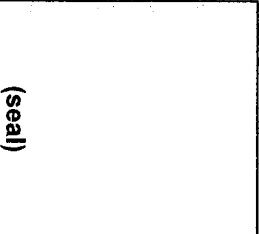
do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the May day of May, 2025 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the TOWN OF NEWFANE on this May day of May, 2025.

Affidavit of Posting: I, DONNA LAKES, being duly sworn, deposes and says that the posting of the Resolution began on and continued for at least 30 days. That the Resolution was available to the public on the:

- ☐ Employer's website at:
- ☐ Official sign board at:

Main entrance, Secretary or Clerk's office at: 2737 Main Street, Newfane, NY 14108



SUPERVISOR
716-778-8531

TOWN CLERK
716-778-8822
FAX 716-638-4183

ASSESSOR
716-778-8827

TAX COLLECTOR
716-778-6052

BUILDING INSPECTOR
716-778-5947

WATER/SEWER
716-778-8132



TOWN OF NEWFANE

2737 Main Street
Newfane, New York 14108
FAX 716-638-4261

JUSTICE COURT
2896 Transit Road
Newfane, New York
14108
716-778-9292

HIGHWAY
716-778-8844

WATER/SEWER
MAINTENANCE
716-778-8587

6176 McKee Street
Newfane, New York
14108

TDD 1-800-662-1220

May 21, 2025

Town Board of Newfane
Newfane, NY 14108

Dear Board Members:

I am respectfully requesting to have my CHIPs State Aid revenue account 002-1000-3501 and my Item I expense account 002-5110-0400 amended to reflect the increase in CHIPs funds that I will be receiving in the amount of \$23,057. Account 002-1000-3501 will be amended from \$370,276 to \$393,333 and account 002-5110-0400 will be amended from \$600,000 to \$623,057.

Thank you for your attention.

Sincerely,

Jon Miller
Highway Superintendent

SUPERVISOR
716-778-8531

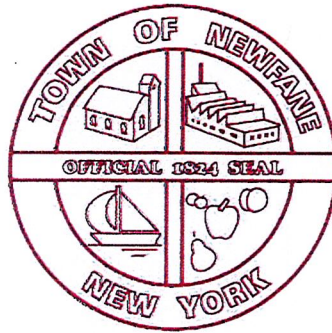
TOWN CLERK
716-778-8822
FAX 716-638-4183

ASSESSOR
716-778-8827

TAX COLLECTOR
716-778-6052

BUILDING INSPECTOR
716-778-5947

WATER/SEWER
716-778-8132



TOWN OF NEWFANE

2737 Main Street
Newfane, New York 14108
FAX 716-638-4261

JUSTICE COURT
2896 Transit Road
Newfane, New York
14108
716-778-9292

HIGHWAY
716-778-8844

WATER/SEWER
MAINTENANCE
716-778-8587

6176 McKee Street
Newfane, New York
14108

TDD 1-800-662-1220

RE: Seasonal Hires for the Town Marina

TO: The Honorable Supervisor and Town of Newfane Town Board

May 27, 2025

I hereby request the approval of the following people for hiring at the Town of Newfane Marina for the 2025 Season all at minimum wage of \$15.50 per hour for each employee.

- Joshua Dexter as of 5/24/2025
- Isabella Human as of 7/1/2025

Thank you for your consideration on this list.

Sincerely,

Nicholas Glosser
Facilities Director



Molly Sheldon
Director of Recreation
2737 Main Street
Newfane, NY 14108
newfanerecreation@gmail.com
716-990-6060

May 12, 2025

To:
Newfane Town Board
2737 Main Street
Newfane, NY 14108

Subject: Request for Approval of Payroll Personnel

Dear Members of the Newfane Town Board,

I hope this letter finds you well. I am writing to formally request approval for all individuals that we intend to place on payroll for the upcoming period. As part of our standard procedure and in accordance with town policy, we are seeking the Board's authorization before moving forward with the onboarding and compensation of these employees.

Attached/enclosed is a complete list of all recreation leaders for your review. Each candidate has been vetted and selected in accordance with our hiring guidelines and budgetary allocations.

We respectfully request the Newfane Town Board's approval to proceed with placing these individuals on payroll effective July 7, 2025 at \$17 per hour. We are having a 1 hour zoom call with the recreation leaders and would like to pay them for that meeting even though it is prior to the start of summer recreation. There is also a need for us to have 5 recreation leaders help us lift, carry, sort and label the supplies for the summer recreation program and we would need to pay those leaders as well, for that extra time ahead of the program. Your review and consideration of this request will help ensure a smooth and efficient transition into the next phase of operations.

Please let us know if any additional documentation or information is required. Thank you for your attention to this matter, and for your continued support.

Sincerely,
Molly Sheldon

SUMMER RECREATION LEADERS 2025	
#	Name:
1	Megan Beiter
2	Jenna Carmer
3	Jadis Chinn
4	Marina Ersing
5	Luke Gunby
6	Bobbie Jo Grimes
7	Kirsten Kaczynski
8	Brianna Kline
9	Mikayla Marinaccio
10	Ashley Maybach
11	Kelley Maybach
12	Charles (CJ) Nagel
13	Camryn Oudette
14	Tyler Oudette

15	Brayden Seitz Saraf
16	Raina Serth
17	Devin Smeal
18	Joshua Snyder
	<ul style="list-style-type: none"> • For dates 7/7/25 to 7/20/25, Payroll is 7/23/25 • For dates 7/21/25 to 8/3/25, Payroll is 8/6/25 • For dates 8/4/25 to 8/17/25, Payroll is 8/20/25 • Adding a 1 hour zoom call for all recreation leaders prior to 7/7 • Adding 2-3 hour equipment and supply “set-up” shifts for a selection of 5 available recreation leaders the week before as well. (prior to 7/7)
Payroll information	

SUPERVISOR
716-778-8531

TOWN CLERK
716-778-8822
FAX 716-638-4183

ASSESSOR
716-778-8827

TAX COLLECTOR
716-778-6052

BUILDING INSPECTOR
716-778-5947

WATER/SEWER
716-778-8132



TOWN OF NEWFANE

2737 Main Street
Newfane, New York 14108
FAX 716-638-4261

JUSTICE COURT
2896 Transit Road
Newfane, New York
14108
716-778-9292

HIGHWAY
716-778-8844

WATER/SEWER
MAINTENANCE
716-778-8587

6176 McKee Street
Newfane, New York
14108

TDD 1-800-662-1220

RE: Seasonal Hires for Lifeguards for Olcott Beach, 2025

TO: Town of Newfane Town Board

FROM: Supervisor, John Syracuse

DATE: May 27, 2025

I hereby request the approval of the following people for hire for the Town of Newfane Olcott Beach 2025 Season all at the following wages per hour for each employee, starting May 24, 2025 and running through September 1, 2025.

- Head Lifeguards:
 - Bridget Martin & Avery Stevenson at \$21.00 per hour.
- Lifeguards:
 - Samantha Call, Ireland Greeson, Noah Kneeland, Dylan Lamont, Lydia Lamont, Addison Reis, Elaina Reis and Dmitri Young all at \$20.00 per hour.

Thank you for your consideration on this list.